

Mayoral Decision

Mayoral Direction Number: 2024-B2

Date: June 11, 2024

Purpose: To direct staff to prepare the 2025-2026 Operating and Capital Budget

Under the Authority: Part V1.1 of the *Municipal Act, 2001*:

- Sections 284.3 and 284.4 (Direction to Employees)

I, James Leduc, Mayor of the Town of Bradford West Gwillimbury hereby decide the following:

1. To direct the Chief Administrative Officer and Town Treasurer to:

- a) prepare a draft 2025-2026 Operating and Capital Budget that generally conforms with the budget and business planning processes and best practices utilized by the town in previous years; and
- b) schedule meetings in accordance with the timeline set out in staff report FIN 2024 04 for Council to receive updates and discuss the draft budgets at appropriate times throughout the process; and
- c) respond to budget questions from Members of Council in writing and the replies be copied to all Members of Council and appropriate staff.

Dated this 11th day of June, 2024.

James Leduc, Mayor