



## SCHEDULE A

FEES & SERVICE CHARGES – EFFECTIVE JANUARY 1<sup>ST</sup>, 2025  
FOR THE CORPORATION OF THE TOWN OF BRADFORD WEST  
GWILLIMBURY



## FEES & SERVICE CHARGES

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**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Cemeteries</b>				
NOTE: All fees listed are subject to HST unless otherwise noted				
Adult Grave - Interment Rights	1-Jan-24	\$1,117.33	\$1,139.68	Market Competitive
Adult Grave - C & M Fund (40%)	1-Jan-24	\$744.91	\$759.81	Market Competitive
Infant Grave (Under 2) - Interment Rights	1-Jan-24	\$474.44	\$483.93	Market Competitive
Infant Grave (Under 2) - C & M Fund (40%)	1-Jan-24	\$316.30	\$322.63	Market Competitive
Columbarium Niche - (Top) First Row	1-Sep-20	\$1,530.00	\$1,530.00	Market Competitive
C & M Fund (40%) - (Top) First Row	1-Sep-20	\$1,020.00	\$1,020.00	Market Competitive
Columbarium Niche - Second Row	1-Sep-20	\$1,410.00	\$1,410.00	Market Competitive
C & M Fund (40%) - Second Row	1-Sep-20	\$940.00	\$940.00	Market Competitive
Columbarium Niche - Third Row	1-Sep-20	\$1,260.00	\$1,260.00	Market Competitive
C & M Fund (40%) - Third Row	1-Sep-20	\$840.00	\$840.00	Market Competitive
Columbarium Niche - (Bottom) Fourth Row	1-Sep-20	\$1,140.00	\$1,140.00	Market Competitive
C & M Fund (40%) - (Bottom) Fourth Row	1-Sep-20	\$760.00	\$760.00	Market Competitive
*Non-Resident Fee Sur-Charge: 15%	1-Jan-19	15% surcharge added to current fee	15% surcharge added to current fee	
<b>Open &amp; Close Summer Rates</b>				
Adult Grave - Single Depth	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Adult Grave - Double Depth	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Infant Grave (Under 2)	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Cremation Interment	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Additional Cremation Interment (s)	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Cremation Interment - sized for vault	01-Jan-25		As per contract + burial fees + admin. fee	Market Competitive

### Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Open &amp; Close Winter Rates</b>				
Adult Grave - Single Depth	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Adult Grave - Double Depth	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Infant Grave (Under 2)	01-May-13	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
<b>Open &amp; Close of Niche</b>				
Inurnment Fee for Columbarium	01-Sep-20	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
Additional Inurnment Fee for Columbarium	01-Sep-20	As per contract + burial fees + admin. fee	As per contract + burial fees + admin. fee	Market Competitive
<b>Columbarium Engraving Fees</b>				
Engraving - Original Names & Dates	01-Sep-20	As per contract + Admin. Fee	As per contract + Admin. Fee	Market Competitive
Engraving - Add Final Dates	01-Sep-20	As per contract + Admin. Fee	As per contract + Admin. Fee	Market Competitive
<b>Extra Fees</b>				
Additional Charges for Open & Close (Weekends/Holidays)	1-Jan-23	As per contract + Admin. Fee	As per contract + Admin. Fee	Market Competitive
Transfer-Administration Fee	01-Jan-21	\$200.00	\$300.00	Market Competitive
Monument Staking Fee	01-Jan-21	As per contract + Admin Fee	As per contract + Admin Fee	Market Competitive
Monument Foundation	01-Jan-21	As per contract + Admin Fee	As per contract + Admin Fee	Market Competitive
Administration Fee	01-Jan-25		\$200.00	Market Competitive
Disinterment Fee	01-Jan-25		As per contract + Admin Fee + Staff Wages +costs incurred	Market Competitive
<b>Leisure Centre</b>				

NOTE: All fees listed are subject to HST unless otherwise noted



**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Adult (18 - 59 Years)	1-Jan-23	Monthly \$42.00/Annual \$476.88	Monthly \$42.00/Annual \$476.88	Market Competitive - Begins April 1, 2023
Senior (60+)	1-Jan-23	Monthly \$34.00/Annual \$380.79	Monthly \$34.00/Annual \$380.79	Market Competitive - Begins April 1, 2023
Student (17-24 years) (Student ID)	1-Jan-23	Monthly \$30.00/Annual \$334.66	Monthly \$30.00/Annual \$334.66	Market Competitive - Begins April 1, 2023
Youth (13-17 years)	1-Jan-23	Monthly \$27.00/Annual \$301.80	Monthly \$27.00/Annual \$301.80	Market Competitive - Begins April 1, 2023
Advantage Fitness Membership (Adults + Seniors only)	1-Jan-23	Additional \$10.00 monthly/ Annual \$119.00	Additional \$10.00 monthly/ Annual \$119.00	Market Competitive - Begins April 1, 2023
Child Facility Membership (0 - 12 years)	1-Jan-12	Monthly \$20.00 / Annual \$199.00	Monthly \$20.00 / Annual \$199.00	Market Competitive
<b>Single Admission - Fitness Centre (HST Included)</b>				
Adult (18 - 59 years)	1-May-16	\$12.00	\$12.00	Market Competitive
Senior (60+)	1-May-16	\$10.00	\$10.00	Market Competitive
Student/Youth (13-24 years) (Student ID)	1-May-16	\$10.00	\$10.00	Market Competitive
<b>Drop In Gymnasium (HST Included)</b>				
Adult (18 - 59 years)	1-Jan-20	Single Visit \$4.50	Single Visit \$4.75	Market Competitive
Senior (60+)	1-Jan-20	Single Visit \$3.75	Single Visit \$4.00	Market Competitive
Student/Youth (13-24 years) (Student ID)	1-Jan-20	Single Visit \$3.75	Single Visit \$4.00	Market Competitive
Child (0-12 years)	1-Jan-20	Single Visit \$3.50	Single Visit \$3.75	Market Competitive
Family (5 Members Max.)	1-Jan-20	Single Visit \$9.75	Single Visit \$10.00	Market Competitive
<b>Drop In Gymnasium</b>				
Adult (18 - 59 years)	1-Jan-20	10 Pass \$35.75	10 Pass \$37.83	Market Competitive
Senior (60+)	1-Jan-20	10 Pass \$29.75	10 Pass \$31.85	Market Competitive
Student/Youth (13-24 years) (Student ID)	1-Jan-20	10 Pass \$29.75	10 Pass \$31.85	Market Competitive
Child (0-12 years)	1-Jan-20	10 Pass \$27.75	10 Pass \$28.75	Market Competitive

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Personal Training</b>				
4 Sessions - Individual	1-Jan-23	\$210.12	\$210.12	Market Competitive
8 Sessions - Individual	1-Jan-23	\$390.82	\$390.82	Market Competitive
12 Sessions - Individual	1-Jan-23	\$529.50	\$529.50	Market Competitive
24 Sessions - Individual	1-Jan-23	\$907.72	\$907.72	Market Competitive
<b>Buddy Sessions</b>				
4 Sessions - Buddy	1-Jan-23	\$159.69	\$159.69	Market Competitive
8 Sessions - Buddy	1-Jan-23	\$294.17	\$294.17	Market Competitive
12 Sessions - Buddy	1-Jan-23	\$378.22	\$378.22	Market Competitive
24 Sessions - Buddy	1-Jan-23	\$554.72	\$554.72	Market Competitive
<b>Nutrition Counselling</b>				
Nutrition Counselling - Individual	1-Jan-24	\$49.99	\$49.99	
Nutrition Counselling + Assessment	1-Jan-24	\$70.00	\$70.00	
<b>Leisure/Lane Swim - Single Visit (HST Included)</b>				
Adult (18 - 59 Years)	1-Jan-23	\$5.25	\$5.50	Market Competitive
Senior (60+)	1-Jan-23	\$4.50	\$4.75	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	\$4.50	\$4.75	Market Competitive
Child (4-12 years)	1-Jan-23	\$4.00	\$4.25	Market Competitive
Family - 5 members maximum	1-Jan-23	\$12.00	\$13.00	Market Competitive
Aquatic Group Rate 10+ OA	1-Feb-16	\$2.00/ person/ entry	\$2.25/ person/ entry	Market Competitive
<b>Leisure/Lane Swim - 10 Pass (HST Included)</b>				

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Adult (18 - 59 Years)	1-Jan-23	10 Pass \$47.25	10 Pass \$49.50	Market Competitive
Senior (60+)	1-Jan-23	10 Pass \$40.50	10 Pass \$42.75	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	10 Pass \$40.50	10 Pass \$42.75	Market Competitive
Child (4-12 years)	1-Jan-23	10 Pass \$36.00	10 Pass \$38.25	Market Competitive
<u>Leisure/Lane Swim - Annual Pass</u>				
Adult (18 - 59 Years)	1-Jan-23	Annual \$247.25	Annual \$247.25	Market Competitive
Senior (60+)	1-Jan-23	Annual \$209.00	Annual \$209.00	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	Annual \$209.00	Annual \$209.00	Market Competitive
Child (4-12 years)	1-Jan-23	Annual \$188.00	Annual \$188.00	Market Competitive
Family - 5 members maximum	1-Jan-23	Annual \$493.50	Annual \$493.50	Market Competitive
<u>Aquafit (HST Included)</u>				
Adult (18 - 59 Years)	1-Jan-23	\$7.50/class	\$7.75/class	Market Competitive
Senior (60+)	1-Jan-23	\$5.50/class	\$5.75/class	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	\$5.50/class	\$5.75/class	Market Competitive
<u>Aquafit (HST Included)</u>				
Adult (18 - 59 Years)	1-Jan-23	10 Pass \$67.50	10 Pass \$69.75	Market Competitive
Senior (60+)	1-Jan-23	10 Pass \$49.5	10 Pass \$51.75	Market Competitive
Student/Youth (13-24 years) (ID)	1-Jan-23	10 Pass \$49.5	10 Pass \$51.75	Market Competitive
<u>Swimming Lessons (HST Exempt) &amp; (15% Non-Resident Surcharge)</u>				
Learn to Swim 30 Minute lesson/class - Resident	1-Jan-23	\$9.64/class	\$9.88/class	Market Competitive
Learn to Swim 45 Minute lesson/class - Resident	1-Jan-23	\$10.10/class	\$10.35/class	Market Competitive

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Swim Patrol 1 hour lesson/class - Resident	1-Jan-23	\$12.39/class	\$12.70/class	Market Competitive
<b>Private Pool Rentals - Birthday Parties (hourly rates)</b>				
Party Package #1 Leisure & Relaxation Pool (1-30 Participants)	1-Jan-23	\$280.00	\$288.40	Market Competitive
Party Package #2 Leisure/Relaxation/Lap Pool with Play Features (1-30 Participants)	1-Jan-23	Add \$116.00	Add \$199.48	Market Competitive
<b>General Pool Rentals (30 People)</b>				
Lap Pool	1-May-16	\$187.75	\$193.38	Market Competitive
Leisure Pool with Slide	1-May-16	\$167.50	\$172.52	Market Competitive
Leisure Pool - No Slide	1-May-16	\$125.50	\$129.26	Market Competitive
Relax Pool	1-May-16	\$63.25	\$65.15	Market Competitive
<b>High School Swim Club (hourly Rates)</b>				
High School - 4 Lanes	1-Jan-23	\$67.72	\$69.75	Market Competitive
High School - 8 Lanes	1-Jan-23	\$100.80	\$103.82	Market Competitive
<b>School Swim Lessons (HST Exempt)</b>				
Learn to Swim - 30 Minute lesson	1-Jan-23	\$4.82/lesson	\$4.94/lesson	Market Competitive
Learn to Swim - 45 Minute lesson	1-Jan-23	\$5.05/lesson	\$5.18/lesson	Market Competitive
Additional Lifeguard Fee	1-Jan-23	\$20.00/hour	\$25.00/hour	Market Competitive
Additional Instructor Fee	1-Jan-23	\$20.00/hour	\$25.00/hour	Market Competitive
<b>School Leisure Swim (Rental Charge/hour) (HST Included)</b>				
Student/Youth leisure pool with slide (Participants 1 - 30)	1-May-16	\$85.45	\$88.00	
Student/Youth all pools with slide (Participants 1 - 30)	1-May-16	\$122.90	\$126.58	



## Recreation & Cultural Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>General Program Areas</b>				
NOTE: All fees listed are subject to HST unless otherwise noted				
<b>Leisure Centre Birthday Party Packages (hourly Rates)</b>				
Skating Party (5 - 12 Years) 20 Children Maximum	1-Jan-24	\$260.00	\$265.00	
Sports Party ( 5 - 12 Years) 20 Children Maximum	1-Jan-24	\$200.85	\$200.85	3% inc proposed, needs more aggressive
Kinder Play Party up to 5 years, 16 Children Maximum	1-Jan-24	\$200.85	\$200.85	
Tactical Nerf Party (6-12 Years), 25 Children Maximum	1-Jan-23	\$240.00	\$240.00	
<b>Gymnasium Rental</b>				
Half Gym (with divider)	1-Jan-24	\$63.86/hour	\$63.86/hour	Market Competitive
Full Gym	1-Jan-24	\$108.15/hour	\$108.15/hour	Market Competitive
<b>Gymnasium Rental - Youth</b>				
Half Gym (with divider)	1-Jan-23	\$31.93/hour	\$31.93/hour	Market Competitive
Full Gym	1-Jan-23	\$43.26/hour	\$43.26/hour	Market Competitive
<b>Multi Purpose Room</b>				
Meeting / Function - Half Room	1-Jan-23	\$50.00/hour	\$55.00/hour	Market Competitive - Includes Setup and Cleanup
Meeting / Function - Full Room	1-Jan-23	\$80.00/hour	\$85.00/hour	Market Competitive - Includes Setup and Cleanup
Tournament / Event Support - Minor	1-Jan-23	Daily \$340.00	Daily \$390.00	Market Competitive - Includes Setup and Cleanup
Tournament / Event Support - Adult (Fri. 6pm - Sun. 6pm)	1-Jan-18	\$1,200.00	\$1,275.00	Market Competitive - Includes Setup and Cleanup
<b>Leisure Skating (HST Included)</b>				

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Adult (18 - 59 years)	1-Jan-20	Single Visit \$4.50	Single Visit \$4.75	Market Competitive
Senior (60+)	1-Jan-20	Single Visit \$3.75	Single Visit \$4.00	Market Competitive
Student / Youth (13- 24 years) (Student ID)	1-Jan-20	Single Visit \$3.75	Single Visit \$4.00	Market Competitive
Child (4 - 12 years)	1-Jan-20	Single Visit \$3.50	Single Visit \$3.75	Market Competitive
Family (5 members maximum)	1-May-16	Single Visit \$9.75	Single Visit \$10.00	Market Competitive
Adult Shimmy (18 years plus)	1-Jan-23	Single Visit \$5.50	Single Visit \$5.75	Market Competitive
<b>Leisure Skating</b>				
Adult (18 - 59 years)	1-Jan-20	10 Pass \$35.75	10 Pass \$37.83	Market Competitive
Senior (60+)	1-Jan-20	10 Pass \$29.75	10 Pass \$31.85	Market Competitive
Student / Youth (13- 24 years) (Student ID)	1-Jan-20	10 Pass \$29.75	10 Pass \$31.85	Market Competitive
Child (4 - 12 years)	1-Jan-20	10 Pass \$27.75	10 Pass \$29.75	Market Competitive
<b>Special Events</b>				
<u>Carrot Fest</u>				
Friday Local Vendor Booth Rental (10' x 10") per day	1-Jan-24	\$30.00	\$40.00	Booth space 10' x 10' (less hours of operation than Saturday)
Friday Non-Local Vendor Booth Rental (10' x 10") per day	1-Jan-24	\$50.00	\$60.00	
Local Vendor Booth Rental (10' x 10") per day	1-Jan-24	\$60.00	\$70.00	Booth space 10' x 10'
Non-Local Vendor Booth Rental (10' x 10") per day	1-Jan-24	\$85.00	\$95.00	Booth space 10' x 10'
<u>Other Events</u>				
Music/Movies Local Food Vendor Booth Rental (10' x 10") per day	1-Jan-20	\$10.00	\$10.00	
Pumpkin Fest Local Food Vendor Booth Rental (10' x 10") per day	1-Jan-20	\$20.00	\$20.00	
Canada Day Local Food Vendor Booth Rental (10' x 10") per day	1-Jan-20	\$50.00	\$50.00	
Celebration Square Application Fee	1-Jan-25		\$100.00	

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Celebration Square - Non Profit, 8hr Rental	1-Jan-25		\$750.00	
Celebration Square - Non Profit, Full Day	1-Jan-25		\$1,250.00	
Celebration Square - Private/Commercial, 8hr Rental	1-Jan-25		\$950.00	
Celebration Square - Private/Commercial, Full Day	1-Jan-25		\$1,650.00	
<b>Advertising - NEW</b>				
Leisure Centre Rinkboards (3' x 8') annually	1-Jan-19	\$810.00	\$825.00	Market Competitive
Leisure Centre Wall Boards (4' x 8') annually	1-Jan-19	\$565.00	\$575.00	Market Competitive
Leisure Centre Digital Display (40" monitor) annually	1-Jan-19	\$355.00	\$360.00	Market Competitive
Bob Fallis Rinkboards (3' x 8') annually	1-Jan-19	\$535.00	\$545.00	Operates 8/12 months of the year
Bob Fallis Wall Boards (3' x 8') annually	1-Jan-19	\$370.00	\$375.00	Operates 8/12 months of the year
Bob Fallis Arena Lobby (26" x 56") annually	1-Jan-19	\$290.00	\$295.00	Operates 8/12 months of the year
*Advertising discounts: Purchase any 2 spaces (10%), 3 spaces (15%), 4 spaces (20%)				
Ice Logos	1-Jan-23	\$750.00	\$750.00	Market Competitive
Zamboni	1-Jan-23	\$1,500.00	\$1,500.00	Market Competitive
<b>Leisure Services</b>				
NOTE: All fees listed are subject to HST unless otherwise noted				
<b>Ball Diamonds</b>				
Rental per hour	1-Jan-23	\$40.00	\$45.00	Market Competitive
Rental per hour with lights	1-Jan-23	\$60.00	\$65.00	Market Competitive
Minor fees per person per year	1-Jan-23	\$35.00	\$60.00	Market Competitive
Administration fee per Association per year	1-Jan-16	\$125.00	\$125.00	Market Competitive
Tournament fees per day/per diamond	1-Jan-23	\$300.00	\$400.00	Market Competitive



**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
School Rate	1-Jan-24	50% of hourly rate	50% of hourly rate	Market Competitive
Tournament Staff Support (2 staff, 8hrs)	1-Jan-25		\$600.00	Market Competitive
<b>Soccer/Cricket Pitches</b>				
Rental Per hour	1-Jan-23	\$40.00	\$45.00	Market Competitive
Rental per hour with lights	1-Jan-23	\$60.00	\$65.00	Market Competitive
Minor league fees per person per year	1-Jan-23	\$35.00	\$60.00	Market Competitive
Administration fee per Association per year	1-Jan-16	\$125.00	\$125.00	Market Competitive
Tournament fees per day/per pitch	1-Jan-23	\$300.00	\$400.00	Market Competitive
School Rate	1-Jan-24	50% of hourly rate	50% of hourly rate	
Storage Unit (Annual Fee)	1-Jan-25		\$500.00	
<b>Administrative Services</b>				
Photocopying/Fax	1-Jan-23	\$0.25/page	\$0.25/page	Market Competitive
Cancellation Fee	1-Jan-23	As Per The Terms Of The Rental Contract	As Per The Terms Of The Rental Contract	
NSF Fee	1-Jan-23	\$50.00	\$50.00	
Lost Key Replacement Fee	1-Jan-24	\$50.00	\$50.00	
Administration Fee - FINES	1-Jan-25		hourly rate + 25%	Unpermitted Field / Ice Use, Misrepresenting of participants on Ticket Ice
Security Deposit	1-Jan-25		\$250.00	Large sporting events / outdoor Pavilion / indoor rentals, etc
<b>Program / Meeting Rooms (excluding Halls) Activity Room / Fire Hall Community Room</b>				
Hourly Rate	1-Jan-24	\$45.00	\$50.00	Market Competitive
<b>Office Space / Storage Rooms</b>				
Storage Rooms				



**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Minor (Annual Fee)	1-Jan-23	\$200.00	\$200.00	*Fees are determined by Sq. ft. use of space, amenities available, User Group, etc.
Local Junior (Annual Fee)	1-Jan-23	\$225.00	\$225.00	*Fees are determined by Sq. ft. use of space, amenities available, User Group, etc.
<u>Office Space</u>				
Minor Local (Annual Fee)	1-Jan-23	\$1,500.00	\$1,550.00	*Fees are determined by Sq. ft. use of space, amenities available, User Group, etc.
Junior Local (Annual Fee)	1-Jan-23	\$2,100.00	\$2,150.00	*Fees are determined by Sq. ft. use of space, amenities available, User Group, etc.
<b>Note: Treasury Upstairs Offices - BBT</b>				
<b>Arena Ice</b>				
Prime hourly Rate	1-Jan-24	\$245.00	\$250.00	Market Competitive
Local Junior hourly Rate	1-Jan-24	\$215.00	\$220.00	Market Competitive
Minor Regional hourly rate	1-Jan-24	\$205.00	\$210.00	Market Competitive
Minor Local hourly Rate	1-Jan-24	\$195.00	\$200.00	Market Competitive
Non Prime (before 4:00pm Mon - Fri) hourly Rate	1-Jan-24	\$160.00	\$165.00	Market Competitive
Schools (non prime) hourly Rate	1-Jan-24	\$125.00	\$130.00	Market Competitive
Ticket Ice per person per hour (minimum 2 people & 1/2 Ice for maximum of 4 people per side)				
Non prime before 4:00pm Mon - Fri.	1-Jan-24	\$25.00	\$26.00	Market Competitive
Weekend Summer Rate (July & August only) hourly Rate	1-Jan-24	\$160.00	\$165.00	Market Competitive
<b>Arena Driv Pad</b>				
Adult Activity (per hour)	1-Jan-24	\$110.00	\$115.00	Market Competitive
Minor Activity (per hour)	1-Jan-24	\$100.00	\$105.00	Market Competitive
Non Commercial Activity Daily	1-Jan-24	\$750.00	\$800.00	Market Competitive

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Arena Floor Commercial per day (Weekday Mon.- Thurs.)	1-Jan-24	\$1,250.00	\$1,300.00	Market Competitive
Arena Floor Commercial per day (Weekend Fri.- Sun.)	1-Jan-24	\$1,550.00	\$1,600.00	Market Competitive
Setup / Tear down daily	1-Jan-18	50% of daily rate	50% of daily rate	Market Competitive
Heaters at the Community Centre (per hour)	1-Jan-24	\$40.00	\$45.00	Cost Recovery
<b>Don Harrison Auditorium</b>				
Weekday (Mon.-Thurs.) - hourly Rate		\$90.00	\$85.00	
Weekend (Fri. - Sun.) - hourly Rate		\$90.00	\$95.00	
Room set up per hour	1-Jan-24	\$50.00	\$55.00	Market Competitive
Clean up charge per hour	1-Jan-24	\$70.00	\$75.00	Market Competitive
Commercial Rate per day (Weekday Mon.- Thurs.)	1-Jan-24	\$800.00	\$850.00	Market Competitive
Commercial Rate per day (Weekend Fri.- Sun.)	1-Jan-24	\$1,350.00	\$1,400.00	Market Competitive
<b>Bond Head Community Hall</b>				
Weekday (Mon.-Thurs.) - hourly Rate		\$55.00	\$60.00	
Weekend (Fri. - Sun.) - hourly Rate		\$65.00	\$70.00	
Room set up per hour	1-Jan-23	\$50.00	\$55.00	Market Competitive
Clean up charge per hour	1-Jan-23	\$70.00	\$75.00	Market Competitive
Commercial Rate per day (Weekday Mon.- Thurs.)	1-Jan-24	\$650.00	\$700.00	Market Competitive
Commercial Rate per day (Weekend Fri.- Sun.)	1-Jan-24	\$900.00	\$950.00	Market Competitive
<b>Newton Robinson Hall - Community use only - No Commercial</b>				
Weekday (Mon.-Thurs.) - hourly Rate	1-Jan-24	\$45.00	\$50.00	
Weekend (Fri. - Sun.) - hourly Rate	1-Jan-24	\$55.00	\$60.00	
Room set up per hour	1-Jan-23	\$50.00	\$55.00	Market Competitive

**Recreation & Cultural Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Clean up charge per hour	1-Jan-23	\$70.00	\$75.00	Market Competitive
<b>177 Church St. Community Hub</b>				
<u>Event Space with Kitchen:</u>				
Weekday (Mon.-Thurs.) - hourly Rate	1-Jan-24	\$80.00	\$85.00	
Weekend (Fri. - Sun.) - hourly Rate	1-Jan-24	\$90.00	\$95.00	
Small Meeting Room - hourly Rate	1-Jan-24	\$45.00	\$50.00	
Large Meeting Room - hourly Rate	1-Jan-24	\$50.00	\$55.00	
Room set up per hour	1-Jan-24	\$50.00	\$55.00	
Clean up charge per hour	1-Jan-24	\$70.00	\$75.00	
Legacy Tenant (Food Bank & Cross Trainers/Wow Living)				
Tenants - Square Footage Rate				
<b>Henderson Park Meadow Event Space</b>				
Weekday (Mon.-Thurs.) - hourly Rate	1-Jan-24	\$80.00	\$85.00	
Weekend (Fri. - Sun.) - hourly Rate	1-Jan-24	\$90.00	\$95.00	
Clean up charge per hour	1-Jan-24	\$70.00	\$75.00	
Commercial Rate per day (weekdays Mon.-Thurs.)	1-Jan-24	\$800.00	\$850.00	
Commercial Rate per day (weekend Fri.-Sun.)	1-Jan-24	\$1,350.00	\$1,400.00	
<b>Community Programs</b>				
Adult Programs (18 and over years)	1-Jan-18	See Leisure Guide	See Leisure Guide	Direct cost recovery plus 10%
Child/Youth Programs (6-17 years)	1-Jan-18	See Leisure Guide	See Leisure Guide	Direct cost recovery
Pre-School Programs (5 and under years)	1-Jan-18	See Leisure Guide	See Leisure Guide	Direct cost recovery



### Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Transportation Services</b>				
Grass/Weed cutting (Labour & Equipment)	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Security Deposit - major construction	14-Aug-07	\$10,000.00	\$10,000.00	To recover administration and overhead costs
Security Deposit - minor construction / Access via Town Property	14-Aug-07	\$5,000.00	\$5,000.00	To recover administration and overhead costs
Road/ Sidewalk Damage/Repair	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Road excavation & re-instatement inspection costs	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Sidewalk/ Road Cleaning	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Traffic accident damage (Labour & Equipment)	1-Jan-19	actual cost + 15% Admin Fee	actual cost + 15% Admin Fee	To recover administration and overhead costs
Utility Municipal consent review	1-Jan-20	\$150.00	\$175.00	To recover administration and overhead costs
Wide Load permit	1-Jan-20	\$88/trip or \$245/year	\$88/trip or \$245/year	To recover administration and overhead costs
Traffic Safety Sign: Slow Your Roll	1-Jan-21	\$10.00	\$10.00	
<b>Road Occupancy Permits (ROP)</b>				
Residential Works:				
Bin, material or storage of construction equipment on roadway - Permit Fee	1-Jan-20	\$80.00	\$90.00	
Bin, material or storage of construction equipment on roadway - Security Deposit	1-Jan-21	\$400.00	\$500.00	
Installation of New Driveway, no curb modification - Permit Fee	1-Jan-20	\$210.00	\$220.00	
Installation of New Driveway, no curb modification - Security Deposit	1-Jan-18	\$1,800.00	\$1,900.00	
Installation of New Driveway, including curb modification - Permit Fee	1-Jan-20	\$210.00	\$220.00	
Installation of New Driveway, including curb modification - Security Deposit	1-Jan-18	\$1,800.00	\$1,900.00	
Installation of New Driveway, including new culvert installation - Permit Fee	1-Jan-20	\$210.00	\$220.00	
Installation of New Driveway, including new culvert installation - Security Deposit	1-Jan-18	\$1,500.00	\$1,700.00	



### Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Utility Works</b>				
Installation of New Utility Transmission Line or maint. Of existing utility Trans. Line or Service feed - Permit Fee	1-Jan-20	\$210.00	\$220.00	
Installation of New Utility Transmission Line or maint. Of existing utility Trans. Line or Service feed - Security Deposit	1-Jan-18	\$1,700.00	\$1,800.00	
Installation of New Utility Service Feed - Permit Fee	1-Jan-20	\$210.00	\$220.00	
Installation of New Utility Service Feed - Security Deposit	1-Jan-18	\$700.00	\$800.00	
Removed obstructions storage - Up to 10 sq. m/ day (30) day Max	1-Jan-20	\$80.00	\$95.00	
Removed obstructions storage - 11 sq. m to 20 sq. m/ day (30) day Max	1-Jan-20	\$130.00	\$145.00	
Removed obstructions storage - 21 sq. m to 30 sq. m/ day (30) day Max	1-Jan-20	\$135.00	\$150.00	
Removed obstructions storage - Greater than 31sq. m/ day (30) day Max	1-Jan-20	\$200.00	\$300.00	
<b>Transit</b>				
BWG Transit - Cash Fare	1-May-14	\$3.00	\$3.00	
BWG Transit - Smart Card Fare	1-Jan-23	\$1.00	\$1.00	May 9, 2022 AAC Meeting - AA-2022-08 - That the Committee recommend that Council endorse reducing the Town Transit EasyPASS fare to \$1.00 per ride, for all riders - \$32,000 per year on the tax levy.
Taxi-to-GO - Cash Fare	1-May-14	\$3.00	\$3.00	
Taxi-to-GO - With PRESTO card	1-Jan-23	FREE	FREE	Program change from Metrolinx to cover 100% of fares
<b>GIS Maps</b>				
8 ½ x 11	17-Jun-08	\$10.00	\$10.00	To recover administration and overhead costs
8 ½ x 14	17-Jun-08	\$15.00	\$15.00	To recover administration and overhead costs
11 x 17	17-Jun-08	\$20.00	\$20.00	To recover administration and overhead costs
17 x 22	17-Jun-08	\$25.00	\$25.00	To recover administration and overhead costs

**Infrastructure Services**

Item/Services	Last Fees Changes	Previous Fees - 2024	Current Fees - 2025	Comments
24 x 36	17-Jun-08	\$50.00	\$50.00	To recover administration and overhead costs
36 x 48	17-Jun-08	\$100.00	\$100.00	To recover administration and overhead costs
PDF/TIF/Digital plots	17-Jun-08	Add 20%	Add 20%	To recover administration and overhead costs
Large Format Copies - B&W Print Plans	17-Jun-08	\$10.00	\$10.00	To recover administration and overhead costs
Large Format Copies - Digital TIF/PDF Plans	17-Jun-08	\$30.00	\$30.00	To recover administration and overhead costs
* HST included				
<b>Waste Water Department</b>				
<b>Other Services</b>				
Septage Haulage	1-Jan-23	\$75/1000gal or \$0.075/gal	\$78.75/1000gal or \$0.07875/gal	Recover costs/Fees comparable to neighbouring Municipalities
Application fee for late program enrollment	1-Jan-17	\$50.00	\$50.00	Administration fee
replacement of Septage hauler vehicle badge	1-Jan-17	\$50.00	\$50.00	Administration fee
Septage Haulage (monthly admin. Fee)	1-Jan-19	\$100.00	\$100.00	Recover costs/Fees comparable to neighbouring Municipalities
Compliance letter for sewage	18-Apr-05	\$30.00	\$30.00	Recover costs/Fees comparable to neighbouring Municipalities
Inspection fee for Residential Sanitary Service	18-Apr-05	N/C	N/C	
Wastewater locates - regular hours	18-Apr-05	N/C	N/C	
Wastewater locates - after hours	18-Apr-05	N/C	N/C	
Wastewater sampling (monthly admin. Fee)	18-Apr-05	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
Wastewater sampling - as requested	14-Aug-07	\$75.00 /hr	\$75.00 /hr	Recover costs/Fees comparable to neighbouring Municipalities
Wastewater sampling - Lab cost	14-Aug-07	actual cost	actual cost	Recover costs
Industrial Polished Effluent	1-Jan-24	\$3.15m <sup>3</sup>	\$3.30m <sup>3</sup>	Recover costs/Fees comparable to neighbouring Municipalities
Work in Developments prior to assumption	17-Jun-08	\$60 per hour + \$50 charged per month	\$60 per hour + \$50 charged per month	
Extra Surcharge fee BOD <sub>5</sub> (Biochemical Oxygen Demand)	1-Jan-19	\$1.09/kg	\$1.15/kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge fee TSS (Total Suspended Solids)	1-Jan-19	\$1.09/kg	\$1.15/kg	Recover costs/Fees comparable to neighbouring Municipalities

**Infrastructure Services**

Item/Services	Last Fees Changes	Previous Fees - 2024	Current Fees - 2025	Comments
Extra Surcharge fee TKN (Total Kjeldahl Nitrogen)	1-Jan-19	\$32.77kg	\$34.41kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge fee TP (Total Phosphorus)	1-Jan-19	\$32.77kg	\$34.41kg	Recover costs/Fees comparable to neighbouring Municipalities
Extra Surcharge Monthly Admin fee	1-Jan-19	\$100.00	\$100.00	Recover costs/Fees comparable to neighbouring Municipalities
Capital Connection Fee - Existing Structures - Residential			Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Wastewater Services
Capital Connection Fee - Existing Structures - Non-Residential			Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Wastewater Services
<b>Note:</b> For Servicing and payment during road reconstruction, actual tender costs will apply. For unusual or longer than standard pre-serviced connections on Arterial Roads, costs will be determined based on length.				
<b>Water Department</b>				
<b>Residential</b>				
Water main service connection inspection	1-Jan-23	\$132.00	\$132.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main service disconnection inspection	1-Jan-23	\$66.00	\$66.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 5/8 x 3/4"	1-Jan-23	\$557.75	\$565.65	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 3/4 x 3/4"	1-Jan-23	\$557.75	\$585.65	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 1"	1-Jan-23	\$681.57	\$681.57	Recover costs/Fees comparable to neighbouring Municipalities
Supply MXU radio transmitter & install	1-Jan-23	\$165.00	\$170.00	Recover costs/Fees comparable to neighbouring Municipalities
Meter seal return visit	1-Jan-23	\$113.30	\$125.00	Recover costs/Fees comparable to neighbouring Municipalities
Water meter frozen or damaged	1-Jan-23	Actual Cost + Admin. Fee	Actual Cost + Admin. Fee	Recover costs/Fees comparable to neighbouring Municipalities
Building lot construction water	1-Jan-23	\$88.00/lot	\$90.00/lot	Recover costs/Fees comparable to neighbouring Municipalities
Scheduled Billable work for others	1-Jan-23	\$66 / hr + Admin Fee	\$70/ hr + admin fee	Recover costs
After hours billable work for others	1-Jan-23	\$99/ hr + Admin Fee	\$105/ hr + admin fee	Recover costs
Emergency work performed for Developer or Other	1-Jan-23	Actual Cost + Admin. Fee	Actual Cost + Admin. Fee	Recover costs/Fees comparable to neighbouring Municipalities



**Infrastructure Services**

Item/Services	Last Fee Changes	Previous Fees - 2024	Current Fees - 2025	Comments
Water main commissioning Fee	1-Jan-23	(Town's approved rate) **	\$70/ hr + admin fee	Recover Costs
Bacteriological Sampling	New		\$17.05 per sample	
Sample Delivery Fee	New		\$210.00	
Admin Fee	1-Jan-23	\$50.00	\$50.00	Recover Costs
Capital Connection Fee - Existing Structures			Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Water Services
<b>Commercial/Industrial</b>				
Water main service connection inspection	1-Jan-23	\$132.00	\$132.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main service disconnection inspection	1-Jan-23	\$66.00	\$66.00	Recover costs/Fees comparable to neighbouring Municipalities
Permit drawings review	18-Apr-05	N/C	N/C	
Supply meter & install remote - 1" (25 mm)	1-Jan-23	\$690.00	\$700.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 1½" (40 mm)	1-Jan-23	\$1,100.00	\$1,110.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 2" (50 mm)	1-Jan-23	\$1,350.00	\$1,360.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 3" (75 mm)	1-Jan-23	\$5,100.00	\$5,110.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply meter & install remote - 4" (100 mm)	1-Jan-23	\$7,850.00	\$7,860.00	Recover costs/Fees comparable to neighbouring Municipalities
Supply MXU radio transmitter & install	1-Jan-23	\$170.00	\$180.00	Recover costs/Fees comparable to neighbouring Municipalities
Commercial lot construction water	1-Jan-23	\$11.33 per 1000 sq.ft.	\$11.33 per 1000 sq.ft.	Recover costs/Fees comparable to neighbouring Municipalities
Apartment lot construction water	1-Jan-23	\$17.00 per apt. unit	\$17.00 per apt. unit	Recover costs/Fees comparable to neighbouring Municipalities
Capital Connection Fee - Existing Structures			Calculated in the same manner as and using the current equivalent Development Charge Rates	Connection to Municipal Water Services
<b>Fire hydrants</b>				
Private fire hydrant - annual preventative maintenance	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities



### Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2024	Current Fees - 2025	Comments
Painting of a private Fire Hydrant (every 3 years)	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Annual connection charge for private hydrant or sprinkler system	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - fire flow test (per hydrant) - assist outside contractor	1-Jan-23	\$165.00/hour + Admin Fee	\$170.00/hr + admin fee	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter deposit	1-Jan-23	\$2,500.00	\$2,500.00	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter rental per day	1-Jan-23	\$6.00	\$7.00	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter rental admin fee/monthly bill	1-Jan-23	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
Fire hydrant - water meter rental - usage rate	1-Jan-23	\$3.50 per m3	\$4.00 per m3	Recover costs/Fees comparable to neighbouring Municipalities
<b>Damage/Repairs</b>				
Damaged remote water meter line - inside building	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Damaged remote water meter line - outside building	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Damaged curb stop - caused by property owner	1-Jan-23	Actual Cost + Admin Fee	Actual Cost + Admin Fee	Recover costs/Fees comparable to neighbouring Municipalities
Damaged curb stop - caused by property owner (straighten only)	1-Jan-23	\$113.30	\$113.30	Recover costs/Fees comparable to neighbouring Municipalities
Damaged hydrant (accidental) - repair	1-Jan-23	Actual Cost + Admin Fee	Actual Cost + Admin Fee	Recover costs/Fees comparable to neighbouring Municipalities
Repair/Replace Anti-Tampering device on Hydrant	1-Jan-23	\$226.60	\$226.60	Recover costs/Fees comparable to neighbouring Municipalities
<b>Engineering</b>				
Design standards Manual (hard copy)	1-Jan-23	\$275.00	\$275.00	Recover costs/Fees comparable to neighbouring Municipalities
Design standards Manual (CD)	1-Jan-23	\$82.50	\$82.50	Recover costs/Fees comparable to neighbouring Municipalities
Design standards Manual (website)	18-Apr-05	N/C	N/C	
Master Servicing Reports (hard copy)	1-Jan-23	\$275.00	\$275.00	Recover costs/Fees comparable to neighbouring Municipalities
Master Servicing Reports (CD)	1-Jan-23	\$82.50	\$82.50	Recover costs/Fees comparable to neighbouring Municipalities
Master Servicing Reports (website)	18-Apr-05	N/C	N/C	

### Infrastructure Services

Item/Services	Last Fees Changes	Previous Fees - 2024	Current Fees - 2025	Comments
Environmental Assessment (hard copy)	1-Jan-23	\$275.00	\$275.00	Recover costs/Fees comparable to neighbouring Municipalities
Environmental Assessment (CD)	1-Jan-23	\$82.50	\$82.50	Recover costs/Fees comparable to neighbouring Municipalities
Environmental Assessment (website)	18-Apr-05	N/C	N/C	Recover costs/Fees comparable to neighbouring Municipalities
<b>Other Services</b>				
Water turn on/off (regular hours)	18-Apr-05	N/C	N/C	
Water turn on/off (after hours - within 3 hours)	1-Jan-23	\$165.00	\$165.00	Recover costs/Fees comparable to neighbouring Municipalities
MXU unit replacement & install	1-Jan-24	\$165.00	\$170.00	Recover costs/Fees comparable to neighbouring Municipalities
Keypad replacement	1-Jan-24	\$25.00	\$30.00	Recover costs/Fees comparable to neighbouring Municipalities
Sampling new water main in development	1-Jan-23	Actual Cost + Admin Fee	Actual Cost + Admin Fee	Recover costs/Fees comparable to neighbouring Municipalities
Work in Developments prior to assumption	1-Jan-23	\$66 per hour + Admin Fee	\$70 per hour + admin fee	Recover costs/Fees comparable to neighbouring Municipalities
Water main testing and commissioning - meter rental per day	1-Jan-23	\$6.00	\$6.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main testing and commissioning -usage rate	1-Jan-23	\$2.25	\$4.00	Recover costs/Fees comparable to neighbouring Municipalities
Water main testing and commissioning - meter rental admin fee/monthly bill	20-Jan-01	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
Backflow Preventer - rental per day	1-Jan-23	\$6.00	\$7.00	Recover costs/Fees comparable to neighbouring Municipalities
Backflow Preventer - Initial calibration fee	1-Jan-23	\$113.30	\$125.00	Recover costs/Fees comparable to neighbouring Municipalities
Backflow Preventer - admin fee/monthly bill	20-Jan-01	\$50.00	\$50.00	Recover costs/Fees comparable to neighbouring Municipalities
<b>Stormwater Department</b>				
Administration Fee	NEW	TBD	TBD	

**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Clerk's Division</b>				
<b>Photocopying</b>				
8 ½ x 11	14-Aug-07	\$0.20 per page	\$0.20 per page	To recover administration and overhead costs
8 ½ x 14	14-Aug-07	\$0.20 per page	\$0.20 per page	To recover administration and overhead costs
11 x 17	14-Aug-07	\$0.20 per page	\$0.20 per page	To recover administration and overhead costs
11 x 17 - colored	14-Aug-07	\$1.00 per page	\$1.00 per page	To recover administration and overhead costs
Larger than 11 x 17	1-Jan-20	\$5.00 per page	\$5.00 per page	To recover administration and overhead costs
<b>Other Fees and Charges</b>				
Witnessing of Pension Forms	8-May-07	no charge	no charge	Also available at the Finance Department
Commissioning of Oaths	24-Jan-01	\$30.00	\$30.00	
Lapel Pins - Corporate Coat of Arms	17-Jun-08	\$5.00 each	\$5.00 each	
Lapel Pins - Growing Tradition	14-Aug-07	\$5.00 each	\$5.00 each	
Maps	14-Aug-07	\$10.00	\$10.00	
Liquor Licence Board of Ontario - applications for Council clearance:				
Ontario Liquor License for new establishment or to amend existing license	30-Sep-20	\$255.00	\$255.00	
Municipal Information Form	17-Jun-08	\$25.00	\$25.00	
Freedom of Information Requests	17-Jun-08	\$5.00 plus disbursements	\$5.00 plus disbursements	Legislated application fee
Certified Copies	17-Jun-08	\$5.00	\$5.00	
Faxing material	1-Jan-13	\$3.00 for the first 10 pages, \$0.20 per additional page	\$3.00 for the first 10 pages, \$0.20 per additional page	To cover staff time and phone costs
Request for Routine Disclosure, per page		see photocopying costs	see photocopying costs	To cover copying costs for non-MIFIPA requests
Agendas & Minutes	17-Jun-08	see photocopying costs	see photocopying costs	
Closed Meeting Investigator	17-Jun-08	\$125.00	\$125.00	



**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Statement of birth	1-Jan-10	\$25.00	\$25.00	
Burial Permits	8-May-07	\$25.00	\$25.00	
Burial Permits (Outside working hours)	1-Jan-10	\$50.00	\$50.00	
<b>Enforcement Division</b>				
<b>Business Licensing - Taxicab Services</b>				
Owner Licence - Initial	1-Oct-14	\$300.00	\$300.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner Licence - Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner Licence- Late Fee	1-Oct-14	\$90.00	\$90.00	
Brokers Licence - Initial	1-Oct-14	\$300.00	\$300.00	Town of Bradford West Gwillimbury By-law 2014-70
Brokers Licence - Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Brokers Licence- Late Fee	1-Oct-14	\$90.00	\$90.00	
Drivers Licence- Initial	1-Oct-14	\$100.00	\$100.00	Town of Bradford West Gwillimbury By-law 2014-70
Drivers Licence- Renewal	1-Oct-14	\$90.00	\$90.00	Town of Bradford West Gwillimbury By-law 2014-70
Drivers Licence- Late Fee	1-Oct-14	\$50.00	\$50.00	
Taxicab Plate- Initial	1-Oct-14	\$150.00	\$150.00	Town of Bradford West Gwillimbury By-law 2014-70
Taxicab Plate- Renewal	1-Oct-14	\$100.00	\$100.00	Town of Bradford West Gwillimbury By-law 2014-70
Transfer of Owner	1-Oct-14	\$150.00	\$150.00	Town of Bradford West Gwillimbury By-law 2014-70

**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Replacement Fee for Driver ID card	1-Oct-14	\$60.00	\$60.00	Town of Bradford West Gwillimbury By-law 2014-70
Replacement Fee for loss of Owner's Plate	1-Oct-14	\$30.00	\$30.00	Town of Bradford West Gwillimbury By-law 2014-70
Tariff Card and Identification Card	1-Oct-14	\$5.00	\$5.00	Town of Bradford West Gwillimbury By-law 2014-70
<b>Business Licensing - Refreshment Vehicles</b>				
Owner- Motorized Vehicle- Initial	1-Oct-14	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- Motorized Vehicle- Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- Motorized Vehicle- Late Fee	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- No Motor- Initial	1-Oct-14	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- No Motor- Renewal	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
Owner- No Motor- Late Fee	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Change of Vehicle	1-Oct-14	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2014-70
Temporary License		\$75.00	\$75.00	Town of Bradford West Gwillimbury By-law 2014-70
Replacement Plate	1-Oct-14	\$30.00	\$30.00	Town of Bradford West Gwillimbury By-law 2014-70
Site Plan Amendment	29-Sep-20	\$50.00	\$50.00	To recover administration and overhead costs

**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b><u>Business Licensing - Kennels</u></b>				
Initial Licence	1-Oct-14	\$300.00	\$300.00	Town of Bradford West Gwillimbury By-law 2014-70
Renewal Licence	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
<b><u>Business Licensing - Adult Entertainment Establishment</u></b>				
Initial Licence	1-Oct-14	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2014-70
Renewal Licence	1-Oct-14	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2014-70
<b><u>Hawkers and Peddlers</u></b>				
Initial Licence	1-Oct-14	\$75.00	\$75.00	Town of Bradford West Gwillimbury By-law 2014-70
Renewal Licence	1-Oct-14	\$75.00	\$75.00	Town of Bradford West Gwillimbury By-law 2014-70
Temporary 1 Day License	1-Jan-18	\$25.00	\$25.00	Town of Bradford West Gwillimbury By-law 2014-70
<b><u>Donation Bins</u></b>				
Non-Profit Organization- Initial	1-Dec-15	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2015-93
Non-Profit Organization- Renewal	1-Dec-15	\$200.00	\$200.00	Town of Bradford West Gwillimbury By-law 2015-93
For-Profit Organization- Initial	1-Dec-15	\$400.00	\$400.00	Town of Bradford West Gwillimbury By-law 2015-93
For-Profit Organization- Renewal	1-Dec-15	\$350.00	\$350.00	Town of Bradford West Gwillimbury By-law 2015-93
Late Fee	1-Dec-15	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2015-93
License Amendment	1-Dec-15	\$50.00	\$50.00	Town of Bradford West Gwillimbury By-law 2015-93



**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Licences</b>				
Lottery Licence (prize under \$50,000)	17-Jun-08	3% of Prize of Value	3% of Prize of Value	
Marriage Licence	1-Jan-23	\$140.00	\$140.00	Provincial cost of \$48 plus administration costs
<b>Zoning By-Law</b>				
An inspection fee when an inspection of the property determines the use of the property does not comply with the Town's Zoning By-law, per inspection	9-Jun-05	\$50.00	\$50.00	To recover administration and overhead costs
A file management fee applied when a Notice of Violation has been issued against a property	1-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when a charge is taken to Provincial Offences Court and the charge is successful in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
A file management fee applied when an appeal of a Provincial Offences Court conviction to the Ontario Court of Justice has confirmed the conviction in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
<b>Clean Yards By-Law</b>				
An inspection fee when an inspection of the property confirms that the property does not comply with the Town's Clean Yards By-Law, per inspection	9-Jun-05	\$50.00	\$50.00	To recover administration and overhead costs
A file management fee applied when an Order has been issued against a property	9-Jun-05	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when an Order has been registered on title	9-Jun-05	\$500.00	\$500.00	To recover administration and overhead costs
Certificate of Compliance	9-Jun-05	\$60.00	\$60.00	To recover administration and overhead costs
An administration fee for services and materials expended by the Town in carrying out the requirements of a Notice or an Order, in whole or in part	1-Jan-23	Town's expenses plus 25%	Town's expenses plus 25%	To recover administration and overhead costs
<b>Property Standards By-Law</b>				
An inspection fee when an inspection of the property confirms that the property does not comply with the Town's property maintenance by-laws, per inspection	9-Jun-05	\$50.00	\$50.00	To recover administration and overhead costs

**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
A file management fee applied when an Order has been issued against a property	9-Jun-05	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when an Order has been registered on title	9-Jun-05	\$500.00	\$500.00	To recover administration and overhead costs
Property Standards Order Appeal Filing Fee	24-May-13	\$125.00	\$125.00	To recover administration and overhead costs
A file management fee applied when an appeal of an Order to the Property Standards Committee has confirmed the Order in whole or in part	9-Jun-05	\$100.00	\$100.00	To recover administration and overhead costs
A file management fee applied when an appeal of a Property Standards Committee decision to the Superior Court of Justice has confirmed the decision in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
A file management fee applied when an appeal of a Provincial Offences Court conviction to the Ontario Court Justice has confirmed the conviction in whole or in part	9-Jun-05	Town's legal expenses plus 25%	Town's legal expenses plus 25%	To recover administration and overhead costs
Certificate of Compliance	9-Jun-05	\$60.00	\$60.00	To recover administration and overhead costs
An administration fee for services and materials expended by the Town in carrying out the requirements of a Notice or an Order, in whole or in part.	1-Jan-23	Town's expenses plus 25%	Town's expenses plus 25%	To recover administration and overhead costs
<b>Road Use and Driveway Entrance By-laws</b>				
An administrative fee for services and materials expended by the Town in carrying out the requirements of a Notice or Order, in whole or in part.	1-Jan-19	Town's expenses plus 25%	Town's expenses plus 25%	To recover administration and overhead costs
An inspection fee when an inspection of the property confirms that the property does not comply with the Town's Road Use & Driveway Widening by-laws, per inspection	1-Jan-20	\$50.00	\$50.00	To recover administration and overhead costs
A file management fee applied when an Order has been issued against a property	1-Jan-20	\$100.00	\$100.00	To recover administration and overhead costs
<b>Animal Control By-law</b>				
Dog License (neutered or spayed)	1-Jan-12	\$30.00	\$30.00	To recover administration and overhead costs
Dog License (intact)	1-Jan-13	\$35.00	\$35.00	To recover administration and overhead costs
Replacement of tag	1-Jan-13	\$5.00	\$5.00	Cost of replacement tag
Dangerous dog or restricted breed	1-Jan-12	\$55.00	\$55.00	To recover administration and overhead costs
Dog Adoption	1-Jan-23	\$250.00	\$250.00	To recover administration and overhead costs





**Corporate Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Impound Fees	1-Jan-24	As per current contract	As per current contract	To recover administration and overhead costs
<b>Marijuana Grow Operation Enforcement</b>				
Inspection Fee Per Visit (Per Property)	1-Jan-11	\$500.00	\$500.00	Town of Bradford West Gwillimbury By-law 2010-032
Assessment Report/Remediation Plan Review Fee (Per Property)	1-Jan-11	\$500.00	\$500.00	Town of Bradford West Gwillimbury By-law 2010-032
Administration/Clerical Fee (Per Property)	1-Jan-11	\$250.00	\$250.00	Town of Bradford West Gwillimbury By-law 2010-032
Court/Tribunal Attendance Fee per attendance (Per appearance)	1-Jan-11	\$600.00	\$600.00	Town of Bradford West Gwillimbury By-law 2010-032
Preparation & Registration of Order (Per Order)	1-Jan-11	\$400.00 plus disbursements	\$400.00 plus disbursements	Town of Bradford West Gwillimbury By-law 2010-032
Preparation & Discharge of Order (Per Discharge)	1-Jan-11	\$250.00 plus Disbursements	\$250.00 plus Disbursements	Town of Bradford West Gwillimbury By-law 2010-032
Title Investigation (each)	1-Jan-11	\$250.00 plus Disbursements	\$250.00 plus Disbursements	Town of Bradford West Gwillimbury By-law 2010-032
<b>Fence By-law</b>				
Fence Variance Application	1-Jan-20	\$125.00	\$125.00	Town of Bradford West Gwillimbury By-law 2020-105
<b>Administration Fees</b>				
Fee – Non-Appearance - Hearing		Refer to By-Law 2023-75 C	Refer to By-Law 2023-75 C	Schedule Schedule
Fee – Non-Appearance – Screening		Refer to By-Law 2023-75 C	Refer to By-Law 2023-75 C	Schedule Schedule
Fee – MTO Search		Refer to By-Law 2023-75 C	Refer to By-Law 2023-75 C	Schedule Schedule
Fee – Plate Denial		Refer to By-Law 2023-75 C	Refer to By-Law 2023-75 C	Schedule Schedule
Late Fee – Designated By-laws in Schedule "A"		Refer to By-Law 2023-75 C	Refer to By-Law 2023-75 C	Schedule Schedule
Late Fee – Designated By-laws in Schedule "B"		Refer to By-Law 2023-75 C	Refer to By-Law 2023-75 C	Schedule Schedule
<b>Other</b>				



### Corporate Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Appeal Decision to Tribunal (Animal Control, Business Licensing, Fence, Property Standards)	17-Jun-08	\$125.00	\$125.00	To recover administration and overhead costs
Noise Exemption	17-Jun-08	\$125.00	\$125.00	To recover administration and overhead costs
Fortification Fees	17-Jun-08	\$125.00	\$125.00	To recover administration and overhead costs
<b>Legal, Risk Management and Procurement Division</b>				
Request to Release of Land Titles Registration (agreement, easement, etc)	5-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
Review of Planning Agreement	5-Jan-23	\$250.00	\$250.00	To recover administration and overhead costs
Review and Draft Planning Agreement	5-Jan-23	\$500.00	\$500.00	To recover administration and overhead costs; over 5 hours
Complex Drafting/Review of Multiple Agreements or Provision of Legal Opinion	5-Jan-23	\$1,000.00	\$1,000.00	To recover administration and overhead costs
Encroachment Agreement	1-Jan-23	\$250.00	\$250.00	Plus costs of survey and registration if necessary
Admin Service Charge on all claim recoveries from 3rd parties	1-Jan-21	10% of Town paid invoice	10% of Town paid invoice	10% of Town paid invoice
Notary Services - first five (5) signatures	1-Jan-24	\$30.00	\$30.00	
Notary Services - additional signatures beyond the first five (5), in increments of three (3)	New		\$5.00 for every three (3) additional signatures	To recover administration and overhead costs
<b>Automated Speed Enforcement</b>				
Screening Review - Fail to Appear			\$60.00	As per Ontario Regulation 355/22
Hearing Review - Fail to Appear			\$60.00	As per Ontario Regulation 355/22
Default Fine - Late Payment Fee			\$20.00	As per Ontario Regulation 355/22

### Growth Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Development Engineering</b>				
<b>Site Alteration (in accordance with By-law 2011-031)</b>				
Fill less than 1000 m <sup>3</sup>	20-Sep-11	\$250 + \$0.80/m <sup>3</sup> (maximum \$1050)	\$250 + \$0.80/m <sup>3</sup> (maximum \$1050)	Town of Bradford West Gwillimbury By-law 2011-108
Fill between 1000 m <sup>3</sup> and 5000 m <sup>3</sup>	20-Sep-11	\$500 + \$0.70/m <sup>3</sup> (maximum \$4,000)	\$500 + \$0.70/m <sup>3</sup> (maximum \$4,000)	Town of Bradford West Gwillimbury By-law 2011-108
Fill between 5000 m <sup>3</sup> and 10,000 m <sup>3</sup>	20-Sep-11	\$1,500 + 0.60/m <sup>3</sup> (maximum \$7,500)	\$1,500 + 0.60/m <sup>3</sup> (maximum \$7,500)	Town of Bradford West Gwillimbury By-law 2011-108
Fill greater than 10,000 m <sup>3</sup>	20-Sep-11	\$2,500 + 0.50/m <sup>3</sup> (maximum \$10,000)	\$2,500 + 0.50/m <sup>3</sup> (maximum \$10,000)	Town of Bradford West Gwillimbury By-law 2011-108
Permit Renewal Fee	1-Jan-14	\$350.00	\$350.00	Town of Bradford West Gwillimbury By-law 2011-108
Expired Permit Renewal Fee	20-Sep-11	\$500.00	\$500.00	Town of Bradford West Gwillimbury By-law 2011-108
Site Inspections (for inspections not included in valid permit)	20-Sep-11	\$250 per inspection	\$250 per inspection	Town of Bradford West Gwillimbury By-law 2011-108
External Consultants and legal costs to review and evaluate studies or to prepare all legal documents and enforce bylaw	20-Sep-11	actual costs incurred plus 10% administration fee	actual costs incurred plus 10% administration fee	Town of Bradford West Gwillimbury By-law 2011-108
Development Site - Minor for sites under 2 ha in size	1-Jan-14	\$3,500.00	\$3,500.00	Town of Bradford West Gwillimbury By-law 2012-061
Development Site - Major for sites 2 ha and over in size	New		3,500.00 plus field monitoring staff time	
Development Site Permit Amendment	1-Jan-14	\$750.00	\$750.00	
Site Alterations only w/ no additional fill	1-Jan-13	\$500.00	\$500.00	
Topsoil Management - Minor	4-Apr-17	\$1,500.00	\$1,500.00	Town of Bradford West Gwillimbury By-law 2017-33
Topsoil Management - Major	4-Apr-17	\$3,000.00	\$3,000.00	Town of Bradford West Gwillimbury By-law 2017-33
<b>Camera Inspection</b>				
Lateral Sewer Camera inspection	1-Jan-24	\$340.00	\$355.00	Recover contractual costs and cost of staff
Lateral Sewer Camera inspection (Occupied Unit)	1-Jan-24	\$625.00	\$650.00	Recover contractual costs and cost of staff
<b>Lot Grading Plan Review</b>				
Lot Grading Plan Review (includes 1 submission, inspections and administration costs)	1-Jan-24	\$415.00	\$430.00	Fees recover costs of staff, administration and overhead
Resubmission of Lot Grading Plan (includes 1 submission)	1-Jan-24	\$180.00	\$185.00	Fees recover costs of staff, administration and overhead
<b>Additional Service Connections</b>				



**Growth Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Additional Water Service Application	1-Jan-17	\$800.00/connection (non-refundable)* \$800.00/connection (non-refundable)*	\$800.00/connection (non-refundable)* \$800.00/connection (non-refundable)*	Fee recovers administration and overhead
Additional Sewer Service Application	1-Jan-17	\$800.00/connection (non-refundable)* \$800.00/connection (non-refundable)*	\$800.00/connection (non-refundable)* \$800.00/connection (non-refundable)*	Fee recovers administration and overhead
Additional Storm Sewer Service Application	1-Jan-17	\$800.00/connection (non-refundable)* \$800.00/connection (non-refundable)*	\$800.00/connection (non-refundable)* \$800.00/connection (non-refundable)*	Fee recovers administration and overhead
<p>Following the receipt of a complete Application and the Fee, staff time will be billed on an hourly basis as per the Development Engineering Staff Billing Rates for review and site monitoring activities.</p> <p>Upon review and acceptance of the proposal, the Applicant shall be required to deposit prior to commencement of the service installation the estimated performance security.</p>				
<b>Subdivision Engineering Review</b>				
				3% is due at time of first Engineering Review submission with remaining 3% due at time of execution of the Subdivision Agreement.
				B) No credits will be applied to Subdivision Engineering Review fee for prior engineering related works.
				C) The Applicant will be entitled to up to 3 engineering reviews within the 6% Subdivision Engineer Review fee. Additional reviews over 3 may be subject to full cost recovery for staff time, Peer Review Consultant charges and Administrative Fees as applicable.
	1-Jan-19	6% of Final Engineering Construction Estimate	6% of Final Engineering Construction Estimate	
<b>Development Engineering Review Billing Rate</b>				
Manager, Development Engineering	1-Jan-24	\$185.00/hr	\$190.00/hr	Development Engineering staff billing rates for all development applications, Site Alteration Applications, Additional Connection, Applications and any other billable matter, with the exception of Subdivision Engineering review and monitoring as above.
Senior Technologist	1-Jan-24	120.00/hr	\$125.00	Development Engineering staff billing rates for all development applications with the exception of Subdivision Engineering Review
Engineering Technologist	1-Jan-24	\$110.00/hr	\$115.00	Development Engineering staff billing rates for all development applications with the exception of Subdivision Engineering Review
<b>Building Services</b>				
Request for planning & development services				
Base charge	17-Jun-08	\$10.00	\$10.00	Fees recover costs of staff, administration and overhead



**Growth Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Reproduction cost	17-Jun-08	\$0.20/page (deposit of \$50 minimum required)	\$0.20/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
17 x 22	30-Sep-20	\$25.00/page (deposit of \$50 minimum required)	\$25.00/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
24 x 36	30-Sep-20	\$50.00/page (deposit of \$50 minimum required)	\$50.00/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
36 x 48	30-Sep-20	\$100.00/page (deposit of \$50 minimum required)	\$105.00/page (deposit of \$50 minimum required)	Fees recover costs of staff, administration and overhead
PDF/ Digital Drawings	30-Sep-20	Add 20%	Add 20%	Fees recover costs of staff, administration and overhead
Preparation	17-Jun-08	\$75.00/hour	\$80.00/hour	Fees recover costs of staff, administration and overhead
Liquor Licence Board of Ontario review and inspections		\$105.00	\$110.00	Fees recover costs of staff, administration and overhead
<b>Other Building Fees</b>				
Stats Can Reports	1-Jan-11	\$50/month	\$50/month	Fees recover costs of staff, administration and overhead
Municipal Address Change/Assignment Fee	1-Jan-24	\$205/lot	\$210/lot	Fees recover costs of staff, administration and overhead
Building Compliance Letter	1-Jan-19	\$100.00	\$105.00	Fees recover costs of staff, administration and overhead
Septic Compliance Letter	1-Jan-19	\$100.00	\$105.00	Fees recover costs of staff, administration and overhead
<b>Community Planning</b>				
<b>Committee of Adjustment</b>				
Variance <sup>9</sup>	1-Jan-24	\$1,820.00	\$1,855.00	Recover administration and overhead costs. Increases to account for COLA
Consent	1-Jan-24	\$2,860.00	\$2,920.00	Recover administration and overhead costs. Increases to account for COLA
Validation of Title	1-Jan-24	\$2,860.00	\$2,920.00	Recover administration and overhead costs. Increases to account for COLA
Conditional Consent - Regular Meeting - Notification Required	1-Jan-24	\$625.00	\$635.00	Recover administration and overhead costs. Increases to account for COLA
Conditional Consent - Regular Meeting - No Notification Required	1-Jan-24	\$310.00	\$320.00	Recover administration and overhead costs. Increases to account for COLA

### Growth Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Re-hearing - deferrals requested by applicant	1-Jan-24	\$310.00	\$320.00	Recover administration and overhead costs. Increases to account for COLA
Request for Special Meeting - Consent <sup>10</sup>	1-Jan-24	\$3,120 (in addition to Consent Application Fee)	\$3,185 (in addition to Consent Application Fee)	Recover administration and overhead costs. Increases to account for COLA
Request for Special Meeting - Minor Variance <sup>10</sup>	1-Jan-24	\$3,120 (in addition to Consent Application Fee)	\$3,185 (in addition to Consent Application Fee)	Recover administration and overhead costs. Increases to account for COLA
<b>Pre-Consultation</b>				
Pre-consultation Application	1-Jan-24	\$3,395.00	\$3,630.00	Recover administration and overhead costs. Increases to account for CPI
<b>Official Plan Amendment</b>				
Official Plan Amendments (Standalone)	1-Jan-24	\$29,490.00	\$35,275.00	Recover administration and overhead costs. Increases to account for CPI
Official Plan Amendments (Secondary Plan)	New		\$35,275.00 + \$2,500 / gross ha of land subject to review	Recover administration and overhead costs. Increases to account for CPI
<b>Zoning</b>				
General Amendment - Sites of 0.2 Hectares or Less	1-Jan-24	\$14,860.00	\$17,765.00	Recover administration and overhead costs. Increases to account for CPI
General Amendment - Other Sites <sup>1,3</sup>	1-Jan-24	\$21,215.00	\$25,375.00	Recover administration and overhead costs. Increases to account for CPI
Removal of H (Holding) Provision <sup>2</sup>	1-Jan-24	\$4,880.00	\$5,840.00	Recover administration and overhead costs. Increases to account for CPI
Temporary Use By-law <sup>3</sup>	1-Jan-24	\$12,730.00	\$13,240.00	Recover administration and overhead costs. Increases to account for CPI
<b>Plan of Subdivision / Condominium</b>				
Plan of Subdivision/Condominium*	1-Jan-24	Residential (ground-oriented): \$31,825 + \$265/unit Residential (non-ground-oriented): \$31,825 + \$160/unit Non-Residential: \$31,825 + \$1,590/ha	Residential (ground-oriented): \$38,060 + \$320/unit Residential (non-ground-oriented): \$38,060 + \$190/unit Non-Residential: \$38,060 + \$1,905/ha	Recover administration and overhead costs. Increases to account for CPI
Revision to Draft Approved Plan - Recirculation Required	12-Jul-05	50% of new development fee	50% of new development fee	Recover administration and overhead costs
Revision to Draft Approved Plan - Recirculation not Required	1-Jul-22	25% of new development fee	25% of new development fee	Recover administration and overhead costs
Extension to Draft Plan Approval	1-Jan-24	\$5,410.00	\$6,470.00	Recover administration and overhead costs. Increases to account for CPI
Subdivision Agreement Preparation	1-Jan-24	\$10,080.00	\$10,480.00	Recover administration and overhead costs. Increases to account for CPI
Amending Subdivision Agreement Preparation	New		50% of Subdivision Agreement Preparation Fee	Recover administration and overhead costs



### Growth Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Part Lot Control Exemption <sup>7</sup>	1-Jan-24	\$4,880 + \$265/additional lot	\$5,075 + \$275/additional lot	Recover administration and overhead costs. Increases to account for CPI
Request for Exemption to Draft Plan of Condominium	New		\$10,480.00	Recover administration and overhead costs. Increases to account for CPI
Condo Description and Declaration	1-Jan-24	\$1,590.00	\$1,655.00	Recover administration and overhead costs. Increases to account for CPI
Subdivision Release Certificates	1-Jan-24	\$105.00	\$110.00	Recover administration and overhead costs. Increases to account for CPI
Request for Street Naming	New		\$1,000 + \$100 per street name	Recover administration and overhead costs
<b>Site Plan Control</b>				
New Development <sup>4</sup>	1-Jan-24	Residential (ground-oriented): \$12,730 + \$265/unit Residential (non-ground-oriented): \$12,730 + \$160/unit Non-Residential: \$12,730 + \$4,560/ha	Residential (ground-oriented): \$15,230 + \$320/unit Residential (non-ground-oriented): \$15,230 + \$190/unit Non-Residential: \$15,230 + \$5,455/ha	Recover administration and overhead costs. Increases to account for CPI
Additions	1-Jul-22	50% of new development fee	50% of new development fee	Recover administration and overhead costs. Increases to account for CPI
Major Revision to Approved Plan	1-Jul-22	50% of new development fee	50% of new development fee	Recover administration and overhead costs. Increases to account for CPI
Minor Revision to Approved Plan <sup>5</sup>	1-Jan-24	\$300.00	\$365.00	Recover administration and overhead costs. Increases to account for CPI
Applicant-Initiated Major Resubmission <sup>6</sup>	1-Jan-11	50% of new development fee	50% of new development fee	Recover administration and overhead costs. Increases to account for CPI
Exemption from Site Plan Control	1-Jan-24	\$2,120.00	\$2,540.00	Recover administration and overhead costs. Increases to account for CPI
Fourth and Subsequent Submission Review (Site Plan)	1-Jul-22	20% of new development fee	20% of new development fee	Recover administration and overhead costs. Increases to account for CPI
<b>Other Planning Fees</b>				
Miscellaneous Development Agreement	1-Jan-24	\$5,305.00	\$5,515.00	Recover administration and overhead costs. Increases to account for CPI
Document Search & Retrieval	1-Jan-24	\$105.00	\$105.00	Recover administration and overhead costs. Increases to account for COLA
Compliance Letters/General Zoning Review	1-Jan-24	\$130.00	\$130.00	Recover administration and overhead costs. Increases to account for COLA
Planning Response/Opinion Letter	1-Jan-24	\$390.00	\$400.00	Recover administration and overhead costs. Increases to account for COLA
Legal Non-Conforming Use Verification	1-Jan-24	\$390.00	\$400.00	Recover administration and overhead costs. Increases to account for COLA
Accessory Dwelling Unit Registration Fee	1-Jan-24	\$155.00	\$160.00	Recover administration and overhead costs. Increases to account for COLA
Residential Driveway Widening Application Fee	1-Jan-24	\$105.00	\$105.00	Recover administration and overhead costs. Increases to account for COLA



**Growth Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Request for Council Support of Minister's Zoning Order	1-Jan-24	\$5,000.00	\$5,200.00	Recover administration and overhead costs. Increases to account for COLA
Proposal for Telecommunications Tower	New		\$5,840.00	Recover administration and overhead costs. Increases to account for COLA
<b>Heritage Fees</b>				
Heritage Tax Rebate Program - Initial Application	1-Jan-23	\$255	\$255	Authorized by Council on December 17, 2019.
Heritage Tax Rebate Program - Renewal Application	1-Jan-23	\$51	\$51	Authorized by Council on December 17, 2019.
<b>Administrative Fee</b>				
Legal, Engineering & Consultant	12-Jul-05	5% of Invoice	5% of Invoice	Recover administration and overhead costs
Draw on Letter of Credit	1-Jan-24	\$105.00	\$110.00	Recover administration and overhead costs. Increases to account for CPI
<b>Economic Development</b>				
Registration fees for outreach events coordinated by the Office of Economic Development	1-Jan-12	\$10 to \$100	\$10 to \$100	May include joint initiatives with the Bradford Board of Trade; Contact Community Services; Holland Marsh Growers Association; Nottawasaga Futures and County of Simcoe

**Notes**

- \* Fee subject to H.S.T.
- \*\* Working Deposits (in addition to application fees) - A deposit of \$5,000 is required except as follows: a deposit of \$1,000 is required for removal of (H) holding provision, zoning amendment to permit granny flats, accessory apartments or temporary accommodation for seasonal workers and miscellaneous development agreements.
- 1 Reduce fee by 50% if zoning application is submitted at the same time as applications for official plan amendment, plan of subdivision or plan of condominium.
- 2 Reduce fee by 50% if hold removal application is submitted at the same time as application for site plan control.
- 3 Fee is \$1020 for applications to permit granny flats, accessory apartments or temporary accommodation for seasonal workers.
- 4 "Per hectare" calculation is based on the lands to which the site plan applies (which may be less than the actual property); for the purpose of the fee calculation, site area will be rounded up to the next half hectare (e.g., site area of 2.02 hectares = 2.5 X \$1,530, or 2.5 X \$4,386, as applicable).
- 5 "Minor revision" includes revised elevations and changes to building footprint with minimal impacts on surrounding parking, landscaping and/or drive aisles.

Growth Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<p><sup>6</sup> "Applicant-initiated major resubmission" are revised plans submitted during the application review process with substantial changes that have not been triggered by the town's comments on earlier submissions.</p> <p>For example, the applicant decides to substantially change the plan to accommodate a new design concept.</p>				
<p><sup>7</sup> Fee is for the initial lot or block; each additional lot or block submitted as part of one application is an additional per-unit prescribed amount for ground-oriented units.</p>				
<p><sup>8</sup> Where development consists of a combination of residential and non-residential uses and the fee is comprised of fixed plus variable components, one (1) fixed fee shall apply, plus the sum of applicable variable fees from the land uses.</p>				
<p><sup>9</sup> Fee is for three (3) variances; anything beyond three (3) variances is an additional \$510.</p>				
<p><sup>10</sup> Fee is in addition to the application fee.</p>				

**Finance Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Administrative Fees</b>				
Tax/Utility Certificate (per roll number)	1-Jan-24	\$80.00	\$80.00	To recover administration and overhead costs
Tax/Utility Certificate Rush (per roll number)	1-Jan-24	\$110.00	\$110.00	24-48 hour rush response
Tax Inquiry/Duplicate Receipt/Bill reprint	1-Jan-14	\$10.00	\$10.00	To recover administration and overhead costs
Utility Inquiry/Duplicate Receipt/Bill reprint	1-Jan-14	\$10.00	\$10.00	To recover administration and overhead costs
Tax/Utility payment transfer fee	1-Jan-16	\$10.00	\$10.00	To recover administration and overhead costs
Utility Arrears Transfer to Tax Roll	1-Jan-24	\$25.00 per transfer	\$30.00 per transfer	To recover administration and overhead costs
Accounts Receivables Transfer to Tax Roll	1-Jan-24	\$25.00 per transfer	\$30.00 per transfer	To recover administration and overhead costs
Unpaid Building Dept Fees Transfer to Tax Roll	1-Jan-24	\$25.00 per transfer	\$30.00 per transfer	To recover administration and overhead costs
New Tax Roll or Change of Tax Roll Ownership Fee	1-Jan-22	\$30.00 per property tax roll	\$30.00 per property tax roll	To recover administration and overhead costs
New Utility Account Fee	1-Jan-22	\$30.00 per utility account	\$30.00 per utility account	To recover administration and overhead costs
Mortgage Company Fee (per property tax account - interim, final and supplemental billings)	1-Jan-23	\$25 per tax roll per billing	\$25 per tax roll per billing	To recover administration and overhead costs
Utility Arrears Transferred to Tax Roll Notice to Mortgage Companies	New		\$10 per tax roll per listing	To recover administration and overhead costs
Draw upon a letter of credit	14-Aug-07	\$65.00/draw	\$65.00/draw	To recover administration and overhead costs
Withdrawal of post dated cheque on file	15-May-02	\$25.00	\$25.00	To recover administration and overhead costs
Returned items (cheques, pap. etc.) applies to all services	1-Jan-14	\$50.00	\$50.00	To recover administration and overhead costs
Letter requested for Income Tax purposes	1-Jan-11	\$35.00	\$35.00	To recover administration and overhead costs
Tax Adjustment Summary (other than owner)	1-Jan-19	\$20.00 per property tax roll	\$20.00 per property tax roll	To recover administration and overhead costs
Property Tax Roll Research Fee	1-Jan-19	\$35.00 per hour (minimum \$35.00 fee)	\$35.00 per hour (minimum \$35.00 fee)	To recover administration and overhead costs
Administration fees - Accounts Receivable	15-Apr-99	5 % of actual cost	5 % of actual cost	To recover administration and overhead costs
Administration cost for Development Charge refund (Building permit cancelled)	5-Oct-01	\$500.00	\$500.00	To recover administration and overhead costs



**Finance Services**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Virtual Town Hall Service Charge for Paying Online by Credit Card	1-Jan-19	Fees for paying by credit card are set by the service provider. There may also be restrictions on the type of credit cards accepted. Monthly Review of the Prevailing Rate subject to change without notice	Fees for paying by credit card are set by the service provider. There may also be restrictions on the type of credit cards accepted. Monthly Review of the Prevailing Rate subject to change without notice	To recover administration and overhead costs
Human Resources document search	1-Jan-19	\$50.00/recalled box	\$50.00/recalled box	To recover administration and overhead costs
Employee Records Search/Disclosure	1-Jan-22	actual cost + 5%	actual cost + 5%	To recover administration and overhead costs
Transfer to Collections Fees	1-Jan-21	5%	5%	To recover administration and overhead costs
<b>Tax Sale Costs</b>				
Final Warning Letter (per property)	New		\$50.00	To recover administration and overhead costs
Engage Professional Services (includes notices under Farm Debt Mediation Act)	1-Jan-18	Actual cost + 15% (Minimum charge of \$452)	Actual cost + 15% (Minimum charge of \$452)	To recover administration and overhead costs
Tax Registration - Part 1 & 2 (obtain and analyze title search and execution search, register tax arrears certificate, register cancellation certificate or tax deed or notice of vesting, etc)	1-Jan-23	Actual cost + 15% (Minimum charge of \$975)	Actual cost + 15% (Minimum charge of \$819.25)	To recover administration and overhead costs
Tax Registration - Part 3 (issue Final Notices)			Actual cost + 15% (Minimum charge of \$282.50)	To recover administration and overhead costs
Advertise and Sell Property	1-Jan-23	Actual cost + 15% (Minimum charge of \$1,825)	Actual cost + 15% (Minimum charge of \$1,825)	To recover administration and overhead costs
Extension Agreement (when requested to prepare staff report to Council for their consideration, creation of agreement, monitoring status if extension is approved and includes assistance required by Legal Services)	New		\$300.00	To recover administration and overhead costs
<b>Assessment Fees (Plus HST)</b>				
Above ground pools, decks over 100 sq. ft.	1-Jan-23	\$35.00	\$35.00	To recover administration and overhead costs
In-ground pools, accessory buildings	1-Jan-23	\$55.00	\$55.00	To recover administration and overhead costs
Renovations, additions	1-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
New Residential Dwelling	1-Jan-23	\$260.00	\$260.00	To recover administration and overhead costs
Non-Residential Construction 6,000 sq.ft. or less	1-Jan-23	\$195.00	\$195.00	To recover administration and overhead costs

### Finance Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Non-Residential Construction over 6,000 sq.ft.	1-Jan-23	\$400.00	\$400.00	To recover administration and overhead costs
Farm Building	1-Jan-23	\$130.00	\$130.00	To recover administration and overhead costs
New Business Licence	1-Jan-23	\$100.00	\$100.00	To recover administration and overhead costs
<b>Water and Waste Water Rates</b>				
Water annual service charge - Residential	1-Jan-24	\$240.00	\$240.00	
Water annual service charge - General Services	1-Jan-24	\$576.00	\$660.00	
Water Residential Consumption charges (per m3):				
First 30 Cubic Metres	1-Jan-24	\$1.66	\$1.75	
30 to 60 Cubic Metres	1-Jan-24	\$1.85	\$1.96	
Over 60 Cubic Metres	1-Jan-24	\$2.12	\$2.28	
Water General Services Consumption charges (per m3):				
First 200 Cubic Metres	1-Jan-24	\$2.15	\$2.31	
Over 200 Cubic Metres	1-Jan-24	\$1.72	\$1.85	
Waste Water annual service charge - Residential				
1-Jan-24	\$180.00	\$180.00		
Waste Water annual service charge - General Services				
1-Jan-24	\$504.00	\$600.00		
Waste Water Residential Consumption charges (per m3):				
First 30 Cubic Metres	1-Jan-24	\$1.64	\$1.75	
30 to 60 Cubic Metres	1-Jan-24	\$1.81	\$2.00	
Over 60 Cubic Metres	1-Jan-24	\$2.08	\$2.29	
Waste Water General Services Consumption charges (per m3):				
1-Jan-24	\$4.19	\$4.60		

Finance Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Over 200 Cubic Metres	1-Jan-24	\$3.37	\$3.70	



## Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>General Administrative Fire Services</b>				
Request for Ontario Fire Marshall Standard Incident Report	1-Jan-23	\$112.20	\$114.00	Fees recover costs of staff, administration and overhead.
Request for Information - i.e. file search, clearance letter, change of ownership	1-Jan-23	\$112.20	Single occupancy - \$114.44 Multi units (up to 5) - \$150.00 Multi Units (6 or more) - \$175.00	Fees recover costs of staff, administration and overhead.
Special Occasion Letter	1-Jan-12	\$70.00	\$70.00	Fees recover costs of staff, administration and overhead
Green Sign Replacement	1-Jan-23	\$35.00	\$40.00	Fees recover costs of staff, administration and overhead
Fire Route Application	1-Jan-24	\$240.00	\$240.00	Fees recover costs of staff, administration and overhead
<b>Fire Inspection Fees</b>				
Request - Inspections of daycares, nursery schools, home daycares, etc. for the purpose of licensing	1-Jan-20	\$140/hour	\$143/hour	Fees recover costs of staff, administration and overhead
Request - Inspections for trade shows and special functions - site visit required	1-Jan-20	\$140/hour	\$143/hour	Fees recover costs of staff, administration and overhead
Request - Provincial Licensing – L.L.B.O. and Adult Entertainment - Inspection of occupant loads and implementation of approved fire safety procedures	1-Jan-20	\$140/hour	\$143/hour	Fees recover costs of staff, administration and overhead
Request/Complaint - Inspection of Commercial, Industrial, Care and Assembly buildings *After initial and 2nd inspection	1-Jan-23	\$112.20/hour	\$114/hour	Fees recover costs of staff, administration and overhead
Request/Complaint - Inspection of Apartments in houses *After initial and 2nd inspection	1-Jan-23	\$112.20/hour	\$114/hour	Fees recover costs of staff, administration and overhead
Request/Complaint - Inspection of Accessory Dwelling Units in houses (Apartments in houses)	17-Jun-08	\$150/hour	\$153/hour	Fees recover costs of staff, administration and overhead
Duties as authorized under the Establishing & Regulating By-law & the Fire Protection and Prevention Act, 1997. That would include but not limited to fire investigation services, hoarding remediation, and property security.	1-Dec-17	Total Cost Recovery plus 25%	Total Cost Recovery plus 25%	Fees recover costs of staff, administration and overhead
After hours Fire Prevention inspection	1-Jan-20	Current overtime rate (minimum 3 hours)	Current overtime rate (minimum 3 hours)	Fees recover costs of staff, administration and overhead
Routine fire inspections - no fee will be charged for the initial and second inspection for fire code violations. Each subsequent inspection will be charged a fee.	1-Jan-20	Current overtime rate (minimum 3 hours)	Current overtime rate (minimum 3 hours)	Fees recover costs of staff, administration and overhead
Request - Fire Safety Plan Review *After Initial and 2nd Review	New		\$75.00/hour	Fees recover costs of staff, administration and overhead

## Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Request - Occupant Load Calculations	New		\$75.00/hour	Fees recover costs of staff, administration and overhead
Request - Inspection of Refreshment Vehicle for the purposes of Licensing	New		\$0.00	Potentially captured under Refreshment Vehicle Owner Licence through Enforcement.
Request - Review of Alternative Solutions	New		\$114.00/hour	Fees recover costs of staff, administration and overhead
Requested Inspections - Other	New		\$114.00/hour	Fees recover costs of staff, administration and overhead
Total cost recovery for any fire prevention related activities	New		Total Cost Recovery	Fees recover costs of staff, administration and overhead
<b>Propane Storage and Handling Facilities</b>				
Risk and Safety Management Plan (RSMPs) Review and Approval for Propane Facilities				
a) Level 1 propane facility 5000 USWG or less (new or change of ownership)		a) \$612.00	a) \$624.00	Fees recover costs of staff, administration and overhead
b) Level 1 propane facility 5000 USWG or less (existing where changes have occurred)	1-Jan-23	b) \$306.00	b) \$312.00	Fees recover costs of staff, administration and overhead
c) Level 2 propane facility 5000 USWG or less (new or change of ownership)		c) \$2,040.00	c) \$2,080.00	Fees recover costs of staff, administration and overhead
d) Level 2 propane facility 5000 USWG or less (existing where changes have occurred)		d) \$1,020.00	d) \$1,040.00	Fees recover costs of staff, administration and overhead
Any additional expenses incurred deemed necessary for the review of the Risk Safety Management Plan will be charged back to the applicant	1-Jan-14	Total cost recovery	Total cost recovery	Fees recover costs of staff, administration and overhead
<b>Permits (in accordance with By-law 2012-026)</b>				
Burning Permit - Daily	17-Jun-08	\$10.00	\$15.00	Fees recover costs of staff, administration and overhead
- Weekly	17-Jun-08	\$20.00	\$25.00	Fees recover costs of staff, administration and overhead
Outdoor Wood Burning Appliance (Annual Permit)	1-Jan-13	\$20.00	\$30.00	Fees recover costs of staff, administration and overhead.
Agricultural Burning Permit (Annual Permit)	1-Jan-13	\$100.00	\$125.00	Fees recover costs of staff, administration and overhead
Campgrounds/Camp Sites (Annual Permit)	1-Jan-13	\$50.00	\$50.00	Fees recover costs of staff, administration and overhead
Special Burn Permits	01-Jan-13	\$100.00 to \$500.00 per occurrence	\$100.00 to \$500.00 per occurrence	Fees recover costs of staff, administration and overhead

## Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Burning not conducted in accordance with the By-law	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to an unauthorized burn being conducted in contravention of the Town's Open Air Burn By-law
<b>Fireworks</b>				
Fireworks Permit	1-Jan-23	\$140.00	\$150.00	Fees recover costs of staff, administration and overhead
<b>Marijuana Grow Operation Enforcement (fee per property)</b>				
Inspection Services Inspector (1 <sup>st</sup> class)	1-Jan-11	\$350.00	\$350.00	Town of Bradford West Gwillimbury By-law 2010-032
Inspection Service Captain	1-Jan-11	\$450.00	\$450.00	Town of Bradford West Gwillimbury By-law 2010-032
Court/Tribunal Attendance Fee	1-Jan-11	\$600.00	\$600.00	Town of Bradford West Gwillimbury By-law 2010-032
<b>Firebreak Lots</b>				
Plan of Subdivision Schedule "K" Section 6.2	1-Jan-19	\$75.00 for each change in designation of firebreak lots	\$100.00 for each change in designation of firebreak lots	<p>a) notwithstanding that a building permit has been issued for lots or blocks designated as firebreak lots, no construction shall proceed until the exterior finish cladding, roofing and windows on the unit abutting each side lot line has been completed, unless otherwise approved by the Fire Chief.</p> <p>b) no construction will commence on a designated firebreak lot or block without the written approval of the Fire Chief, and</p> <p>c) a charge in the designation firebreak lots may be made upon the Owner's request, subject to the approval of the Fire Chief and the payment of a transfer fee of \$75.00 for each change in designation in firebreak lots.</p>
<b>Other Fire Services Fees</b>				
<b>Emergency Services on municipal roads including Motor Vehicle Collisions</b>				
- non property owners/non residents	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to an emergency on a municipal road
- material and supplies, fire suppression agents, contracted equipment used, equipment lost and/or damaged	1-Jan-23	Fees vary depending on product/equipment used	Fees vary depending on product/equipment used	Full cost recovery



## Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
- vehicle search	1-Jan-23	Full cost recovery	Full cost recovery	Search completed using Authorized Requester Information Services
False Alarms	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to a fire alarm call when it is determined to be intentionally activated when no fire/danger exists or faulty alarm systems after 2nd call in a calendar year
MTO billing for vehicle accidents and fires on provincial highways	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	This fee is chargeable to the MTO for all vehicle-accident or fire related fire department services that occur on provincial highways
Non-emergency elevator incident response	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response to release or assist an individual in elevator that is a non-emergency incident
Natural Gas Incident	1-Jan-20	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	This fee is chargeable where the fire department determines that a natural gas incident has been caused directly by a person or company, who has failed to take reasonable precautions including getting a locate and following proper guidelines regarding digging around locates
Fire Apparatus Stand-by, Fire Scene Security, Fire Watch, etc. e.g. providing fire personnel to ensure continuity of evidence until Fire Marshal's Office arrives. Use of fire protection during film shoots, exhibitions, demonstrations, etc.	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response
Emergency Response such as, but not limited to: Vehicle fire or danger of fire, vehicle rescue extrication, environmental spills, or vehicle accident applies to non-property owners/non-residents of the Town.	1-Jan-23	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Fee for Fire Apparatus response
Total replacement cost for any contaminated or damaged equipment or materials used in the response to any of the aforementioned emergencies	1-Jan-20	Total Cost Recovery	Total Cost Recovery	Fees recover costs of staff, administration and overhead
Fees imposed under this section shall be billed to the owner(s) of the property for which the services are provided, and in the case of emergency responses to vehicle incidents to vehicle incidents to the owner of the vehicle.	1-Jan-20	Total Cost Recovery	Total Cost Recovery	Fees recover costs of staff, administration and overhead
Recovery of firefighting expenses, using Indemnification Technology <sup>®</sup> by agent Fire Marques, for fire and emergency response to any property within Bradford West Gwillimbury that is covered and claimed under existing home owner policies.	1-Jan-20	Total Cost Recovery	Total Cost Recovery	Determined by agent Fire Marques
Technical Rescue	1-Mar-15	Total Cost Recovery for Ice/water Rescue, Confined Space Rescue, High/Low Angle Rescue, Trench Rescue, Elevator Rescue and Hazmat Rescue.	Total Cost Recovery for Ice/water Rescue, Confined Space Rescue, High/Low Angle Rescue, Trench Rescue, Elevator Rescue and Hazmat Rescue.	Fees recover costs of staff, administration and overhead

## Staff Billing Rates

## Fire and Emergency Services

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Senior Fire Officer (Chief, Deputy Chief)	1-Jan-18	\$150.00/hour	\$175.00/hour	Fees recover costs of staff, administration and overhead
Officer (Captain, Prevention Officer, Training Officer)	1-Jan-23	\$100.00/hour	\$125.00/hour	Fees recover costs of staff, administration and overhead
Career Firefighter	1-Jan-23	\$80.00/hour	\$105.00/hour	Fees recover costs of staff, administration and overhead
Volunteer Firefighter	1-Jan-23	\$60.00/hour	\$85.00/hour	Fees recover costs of staff, administration and overhead

### Hazardous Material Spill/Clean up

Total replacement cost for any contamination or damaged equipment or materials used in the clean up of hazardous materials and the approved disposal of equipment or materials according to the directions of the controlling Federal and Provincial Agency.

### Extraordinary Expenses

If Fire and Emergency Services respond to a motor vehicle incident or other emergency at any property in the Town and the Fire Chief or designate determine, that it is necessary to retain a private contractor, rent special equipment not normally carried on a fire apparatus, use more materials than are carried on a fire apparatus in order to determine origin and cause, suppress or extinguish a fire, preserve property, prevent a fire from spreading, make safe or otherwise control and eliminate an emergency or damage equipment owner by the Town, the owner shall be charged those expenses incurred, plus applicable taxes.

### MTO Rate

The current MTO Rate is \$559.86 per apparatus per hour, subject to adjustment. MTO rates are established by the Ministry of Transport of Ontario and updated by the Province of Ontario.

### Notes

All Fire & Emergency Services fees are subject to H.S.T.

**Library**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
<b>Copying Charges</b>				
Coin operated photocopier/printer - Black & White	1-Jan-23	\$0.25/copy	\$0.25/copy	Maintenance/Replacement fee
Coin operated photocopier/printer - Colour	25-Aug-23	\$0.50/copy	\$0.50/copy	Maintenance/Replacement fee
<b>Meeting Rooms (Open Hours)-425 Holland Street West</b>				
Zima Room - entire room	1-Jan-23	\$30/hour, \$240/8+ hours	\$30/hour, \$240/8+ hours	Same fee for weekday/weekend
Program Room	1-Jan-23	\$15/hour, \$120/8+ hours	\$15/hour, \$120/8+ hours	Recover cost for maintenance/administration
Boardroom	1-Jan-23	\$15/hour, \$120/8+ hours	\$15/hour, \$120/8+ hours	Recover cost for maintenance/administration
Cancellation Fee	1-Jan-23	**Based on Room Rental Policy	**Based on Room Rental Policy	Recover cost for maintenance/administration
<b>Creative Centre</b>				
<b>3D Printing</b>				
Base Charge	25-Aug-23	\$1.00	\$1.00	Cost Recovery
Charge per 10 minutes	25-Aug-23	\$0.25	\$0.25	Cost Recovery
<b>Vinyl Print &amp; Cut</b>				
Base Charge	25-Aug-23	\$1.00	\$1.00	Cost Recovery
Per Linear Inch	25-Aug-23	\$0.50	\$0.50	Cost Recovery
Specialty Items--Per Linear Inch	25-Aug-23	\$0.75	\$0.75	Cost Recovery
<b>Cricut</b>				
Base Charge	25-Aug-23	\$1.00	\$1.00	Cost Recovery
Per Linear Inch	25-Aug-23	\$0.50	\$0.50	Cost Recovery
Specialty Items--Per Linear Inch	25-Aug-23	\$0.75	\$0.75	Cost Recovery
Cardstock	25-Aug-23	0.15 ea.	0.15 ea.	Cost Recovery
<b>Sewing/Serger</b>				
Starter Kit	25-Aug-23	\$2.00	\$2.00	Cost Recovery
<b>Memberships</b>				
Residents of municipality	26-May-03	N/C	N/C	
Non Residents outside of boundaries for reciprocal libraries	25-Aug-23	\$55.00/household/year	\$60.00/household/year	Recover cost for maintenance/administration
<b>Lost/Damaged Materials *</b>				
Most genres and formats	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Playaways - audio	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees



**Library**

Item/Services	Last Fee Change	Previous Fees - 2024	Current Fees - 2025	Comments
Playways - video	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Launchpads	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Maker kits	1-Jan-20	Replacement Cost	Replacement Cost	Replacement fees
Laptops	1-Jan-20	\$1,000.00	\$1,000.00	Replacement fees
iPads	1-Jan-23	\$1,200.00	\$1,200.00	Replacement fees
WiFi Hotspots	25-Aug-23	\$250.00 per item	\$250.00 per item	Replacement fees
Reader Pens	25-Aug-23		\$330.00 per item	Replacement fees
Victor Readers (DAISY CD Player)	25-Aug-23		\$450.00 per item	Replacement fees
All other materials	20-Jun-16	Replacement Cost	Replacement Cost	Replacement fees
<b>Library of Things</b>				
Life Jackets	25-Aug-23	\$50.00	\$50.00	Replacement fees
Light Therapy Lamp	25-Aug-23	\$85.00	\$85.00	Replacement fees
Provincial Parks Passes	25-Aug-23	\$120.00	\$250.00	Replacement fees
Sensory Support Kits	25-Aug-23	\$90.00	\$90.00	Replacement fees
<b>Other Fees</b>				
Non-refundable administration fee (Lost and Damaged Items)	17-Jun-08	\$5.00	\$5.00	Recover cost for maintenance/administration
Administration fee for Collection Agency	17-Jun-08	\$15.00	\$15.00	Recover cost for maintenance/administration
Proctoring	25-Aug-23	\$50.00/student/exam	\$50.00/student/exam	Recover cost for maintenance/administration
Ear buds	1-Jan-23	\$3.00	\$3.00	Cost recovery
USB Drives	1-Jan-21	\$10.00	\$10.00	Cost recovery
Oversized Envelopes	25-Aug-23	\$0.50	\$0.50	Cost recovery
Canvas Bags (Library Logo)	25-Aug-23	\$15.00	\$15.00	Cost recovery
Re-useable Bags (Library Logo)	26-Jul-24		\$2.00	Cost recovery
<b>Notes</b>				
* All item charges include a non-refundable administration fee of \$5.00				
* All lost and damaged materials are based on average cost as outlined above, unless otherwise assigned.				